

**Minutes for the City of Worthington Hills**  
**Mail: [info@cityofworthingtonhillsky.gov](mailto:info@cityofworthingtonhillsky.gov)**  
**Website: [www.cityofworthingtonhillsky.gov](http://www.cityofworthingtonhillsky.gov)**

**Date:** April 20, 2021

**Present:** Robert Stonum                      Crystal Adams                      Susan Maupin                      Dennis Metcalf  
Steve Schwager                      Dan Small                      Bev Lush  
Harold Hall was in attendance via video conferencing.

The meeting was called to order at 7:00 pm by Mayor Stonum. The Pledge of Allegiance to the Flag of the United States was recited, followed by a moment of silent prayer.

**Citizens Present:** There were no residents present and no representative from Derby City Protection.

**AT&T Fiber Optics Zoom Meeting –**

**Attendees:** Linda Ain – Legal Counsel & Advisor for Jefferson County League of Cities Cable Commission

**AT&T Employees:**

**Pat Dour – Engineer Design**  
**Hank Monjoe**  
**Gill Garcia**  
**Keith Drury – Construction Manager**  
**Brian – Engineer Area Manager**

**Encroachment Request for AT&T Fiber Options**

The meeting started with AT&T showing map of the city, location of the main box by Kayfield Academy, 528 homes, 100% buried in the front easements. All boxes on individual homes will be flush mount – much cleaner, sleeker look. Old metal boxes would eventually be removed. Before the work is started, door hangers will be handed out to each dwelling to inform of the upgrade along with local home office 800# for questions. Other utilities will be marked with flags. All work done during the daytime. Will cut a piece of sod, set it aside, do the work 24 inches deep and return the original sod. All work will be done by local employees. No interruption to service during upgrade.

Mayor Stonum advised AT&T that in the old section of COWH, the utility easement is in the rear of all properties and in the front of properties in the new section. According to AT&T, all work will be done in the front easement.

Mayor Stonum pointed out the inaccuracy of the COWH map. AT&T explained that the map shows the properties to be upgraded whether they are part of COWH or not. For example: Kiawah Court is shown on the map. Treis Condominiums, East Bay Villas and Baygarden Court are not shown on the map as they are serviced by a different “box” and will be upgraded at a different time.

AT&T explained that our residents will be offered different plans including costs, modem speeds and a 12 month promotional period.

Commissioner Adams asked for the completion time-frame. AT&T hopes to have this project approved in April and completed in late summer.

Commissioner Maupin asked if both internet and TV service are being upgraded – only internet.

*Commissioner Hall had a few questions:*

- *1 new box per household? Yes*
- *If box is damaged, who fixes? AT&T*
- *If lawnmower damages, cost to fix? No charge*

*Mayor Stonum and Commissioner Hall both stated and agreed that the green space is the best location for this work to be done. Backs up to majority of our properties and already contains the utility easements. Green space would have nothing to hinder the construction as would happen when going under driveways. They both also prefer that the new boxes are not put on the front of the dwellings – back or sides only, but does COWH have the right to require this?*

*Linda Ain asked about the size of new box. Mayor Stonum replied that it's already installed in the easement next to old box and AT&T representatives seemed surprised that this installation had been done. She asked AT&T to confirm that the work will go under streets and driveways – no cutting of pavement. She also asked if AT&T will be coming back in the near future to install small cell towers as has been done in other areas of the country. AT&T representatives were not aware of future plans to do so. If so, meetings would happen to inform COWH.*

*After the Zoom Meeting ended, Mayor Stonum placed a call to Linda Ain with a few more questions. She advised that we can't require them to have a franchise. May institute right-of-way as METRO does. AT&T will win if COWH fights and it would be at a great expense to COWH. COWH can charge and regulate with encroachment permit. If COWH decides to charge AT&T to work in our city, we would then have to charge MSD, LG&E, etc. Would need Code Enforcement Board in place. Small cell towers are being installed in various areas to supplement current service since many households use numerous devices. These towers (antenna) would be 3-4 foot tall and attached to current light poles. Mayor Stonum advised that our light poles are much shorter than regular streetlights. This might cause a problem. COWH should ask AT&T to follow METRO's right-of-way policy.*

*It was noted that our residents may have adverse reactions if we don't have this upgrade and COWH needs to be sure to offer to all residents. This upgrade is not yet on the COWH website.*

*Mayor Stonum asked for the Commissioners' opinions of the AT&T upgrade. Commissioner Adams is very excited and Mayor Stonum is not excited. Commission Hall asked if COWH can prevent residents/owners from placing the connection boxes on the front of the houses. After some discussion, Commissioner Adams made a motion to have an encroachment permit written for AT&T service upgrade to be made in COWH. This was seconded by Commissioner Maupin. Attorney Schwager will prepare the Encroachment Permit.*

**Minutes:** *The March 2021 minutes were brought up for approval. Motion was made by Commissioner Maupin and seconded by Commissioner Metcalf to approve the minutes. Vote was unanimous.*

**Financial Report:** *The March Financials had been distributed to the Commission for review and posted on COWH website prior to the City Meeting. Approval motion was made by Commissioner Adams and seconded by Commissioner Metcalf. Vote was unanimous.*

**Expense Review:** *The cover sheet of April invoices along with invoice copies were passed around for Commissioners to review and initial. No approval motion was needed since Commissioners had already initialed and approved. Commissioner Hall will stop by the home of Clerk Lush to initial the cover sheet.*

### **City Attorney Presentation:**

- *First reading of the Staff Salary Increase Ordinance.*
- *Update on Ground Effects – Still in holding pattern. Mayor Stonum has written an email to landscaping person with no reply.*
- *Mentioned Clerk Lush and Treasurer Small have been aiding Attorney Schwager with the delinquent property tax liens. This activity has resulted in some monies being submitted to the city. Although we have outstanding delinquent taxes as far back as 2009, Attorney Schwager advised that legally you can only go back 5 years. This situation is a result of previous administration not notifying him of delinquent taxes in the past. He is working quickly to file liens on 2016-2017 delinquent taxes before June 30, 2021. Attorney Schwager will notify the affected property owners once these liens are filed. Mayor Stonum suggested that follow-up contact and lien filing for any 2021 delinquent taxes be handled starting once the taxes are delinquent will be September 2021.*

### **Old Business:**

- *Commissioner Metcalf provided new radio labels with the correct call sign.*
- *Commissioner Metcalf mentioned monthly radio checks.*
- *Mayor Stonum brought us up-to-date on the situation with National Health Insurance and the money they owe us for 6% tax on insurance premiums. The insurance company's records provided to COWH show that they have over paid us by over \$12,000, but after research was done, it was determined that they owe of approximately \$400 for each year 2019 and 2020. We should be receiving those checks soon.*
- *Commissioner Metcalf is still doing research on Disaster Preparedness Kits*
- *Mayor Stonum reminded us that there was a virtual presentation on April 13 regarding "Continuity of Operations: Cloud-Based Software & Preparing for the Unknown". He suggested that we take time to view.*
- *Mayor Stonum advised us that there will be a virtual presentation on May 11 "2021 Staying out of the Headlines: Cybersecurity must-haves so your city is protected and out of the news" and suggested that everyone make time to watch it.*
- *Mayor Stonum asked if anyone had questions on the proposed budget. No one did.*
- *Mayor Stonum advised that on April 23, 2021, PVA will provide the new assessments with the total.*

### **New Business:**

- *Commissioner Maupin suggested COWH plan a "shred event" for residents. She has gotten 3 estimates and explained each one to us. It was determined that this is a good idea and is was scheduled for the first weekend in October which is Saturday October 2, 2021.*
- *Mayor Stonum informed us of the upcoming expiring city contracts:*
  - o *Security – Mayor Stonum and Commissioner Metcalf already have a meeting scheduled with Tate Mason on Thursday April 22.*
  - o *Property Maintenance – This new contract must be bid out since the current vendor is Commissioner Hall and we want to be sure to follow proper procedure.*
  - o *Snow and Ice – must be bid out*
  - o *Waste and Recycle – doesn't expire until 2022, but advised us we should start researching in October/November 2021 timeframe.*

### **Commissioner Reports:**

#### **Utilities Commissioner Maupin:**

- *Tuesday 4/6 Street light check*
- *Saturday 4/10 Radio check*
- *Wednesday 4/14 received email and voicemail from resident requesting an extra garbage can. I emailed back stating that additional cans can be requested from Rumpke. I attached Rumpke's info.*
- *Thursday 4/15 I emailed Harold asking about free tree times and if hauling was needed.*
- *Sunday 4/18 Received email from Harold about culvert pipes that are clogged at Lunenburg and Queen Anne*
- *Monday 4/19 Reported clogged pipes to MSD. They will be out in 2 business days*
- *Street light check and looked at above culvert*

## **Property Commissioner Hall:**

### *General Clean Up*

- *3/6/2021 Started general cleanup of trash, limbs and sticks on the large green space.*
- *3/7/2021 Continued to clean up limbs. trash and sticks on large green space and disposed of them.*
- *3/21/2021 Flagpole Cut back all Ornamental Grass removed leaves and mulched them up. Cut back and cleaned out Perennial. Boydton - Sprayed weeds in beds. Trimmed dead rose bushes all the way to the ground, cleaned up all leaves and mulched them up. Front Entrance - Sprayed weeds, removed leaves and trash, cleaned up all rocks in the road.*
- *3/28/2021 Continued to remove limbs and sticks off of the City Green Space. Filled in two large holes in the city greenspace with dirt left on the Green Space from a fence that the neighbor at 4510 Micklenburgh so graciously left behind their new fence.*
- *4/18/2021 Weed Eated Large wooded area between Rustburg and Luray. Also, weed eated ditches between Rustburg and Queen Anne's Ct. weed eated Large Green Space and around all trees on the Greenspace.*
- *3/18/2021 Fertilized - Weed Man came out and conducted Spring Fertilizer - Boydton Court and The Flagpole - 1 of 6 applications*
- *4/14/202 Weed Control - Weed Man came out and conducted broad leaf weed control - Boydton Court and The Flagpole - 2 of 6 applications*
- *COWH Secondary City Property was mowed on 3/21/2021, 3/27/2021, 4/3/2021, 4/14/2021, 4/16/2021*
- *COWH Primary City Property was mowed on 3/27/2021, 4/3/2021, 4/18/2021*
- *3/20/2021 Received an email from Dennis. Erica Thompson reached out to Dennis concerning how to get a permit for driveway improvements. Dennis sent her to the website for instructions and copied me.*
- *3/23/2021 Charles McQuillan contacted me about a letter he received in the mail concerning a Property Maintenance issue. I explained to him that several of these were going out and if he simply complied, he would have no issues. He was concerned about fines.*
- *4/11/21 Emailed Danny at Metro 311 to let him know I had made a mistake on a address when I reported a violation.*
- *4/16/2021 Commissioner Maupin an Email about clogged MSD pipe on COWH Green Space at the Lunenburg Drive Entrance.*
- *4/13/2021 Received and responded to an email from Kelsey Brandes on Bay Run. She was reporting a tripping hazard on the sidewalk in front of her home and was inquiring as to whom was responsible for repairing the sidewalk issue. I informed her that each homeowner was responsible for the maintaining and repairing any sidewalk on their property. I forwarded her the Statue § 156.052(C) Sidewalks, driveways and yards. All sidewalks, walkways, stairs, driveways, parking spaces and similar areas shall be kept in a proper state of repair and maintained free from hazardous conditions. On residentially used lots the use of crushed stone as a hard-durable surface is permitted on lots of less that five acres the standards as promulgated by regulation by the Code Official for installation and maintenance are continually satisfied in the required front and side yards and rights-of-way.*
- *4/17/2021 Commissioner Adams, Mayor Stonum, Amy Hall and I all went and picked up trees from TREE LOUISVILLE and I planted them in pots when I got home.*

## **Road Commissioner Adams:**

- *Went to the Post Office with Mayor Stonum several times.*
- *Responded to citizen inquiries and questions via phone and email.*
- *Citizen called yesterday 4/19 stating that a light pole on Pulaski was possibly hit and was leaning.*
- *Double-checked with our accountant Dan that Minor & Company invoices would be paid. He said they would be paid by April 12th.*
- *Commissioner Hall reported that there are potholes starting to show up on Boydton. We'll need to assess and determine timeline and costs for road repair.*
- *Radio check with Commissioner Metcalf on April 10th.*
- *Tree pickup at the Louisville Zoo with Commissioner Hall on April 17<sup>th</sup>.*

**Safety Commissioner Metcalf:**

- Drove City on multiple occasions.
- Talked to Mr. Mitchell on Lunenburg about a parking pad.
- Conducted radio checks on 4/10/21.
- Talked to Officer Mason on 3 occasions.
- Mayor Stonum and I talked to a resident at 4103 Lunenburg Dr. that had a backpack stolen from his car. His neighbor at 4105 had pictures of the subject attempting to open her car door. Mayor Stonum uploaded the pictures to the COWH website

The meeting was adjourned at 8:48 PM with a motion by Commissioner Maupin and seconded by Commissioner Adams.

Signatures:

**City Clerk:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Mayor:** \_\_\_\_\_

**Date:** \_\_\_\_\_